

**TRI-COUNTY LODGING ASSOCIATION
SPECIAL BOARD MEETING**

Monday, March 16, 2020

The Tri-County Lodging Association met at 4:00 p.m. at the TCLA/CVB Offices, 985 KK Drive, Osage Beach, Camden County, Missouri.

TCLA Board Members Present:

Russell Burdette
Jim Cleary
Fred Dehner
Mark Krantz
Don Neuharth
Michael Spriggs
Lance Utley
Sue Westenhaver

TCLA Board Members Absent:

Lance Utley
Carmen Larison

Non-Voting Advisors Absent

Presiding Commissioner Tony Stephens
Presiding Commissioner Tom Wright

Also present were Tim Jacobsen, Lagina Fitzpatrick, and Rebecca Rupard.

CALL TO ORDER

Chairman Sue Westenhaver called the meeting to order at 4:05 p.m.

APPROVAL OF AGENDA

Sue Westenhaver requested that the following topics be added under "New Business": Liverpool Legends expenses, Teen Anglers Fishing Tournament, rebooking policies for canceled events/tournaments, Office Closing policies, Legal Opinion memo from Marc Ellinger, Advertising and Overall Budget/Lodging Tax Collections.

Michael Spriggs made a motion to approve the Agenda with the suggested additions under "New Business". Russell Burdette seconded the motion. The motion passed unanimously.

PUBLIC COMMENTS

None were made at this time.

OLD BUSINESS

None at this time.

NEW BUSINESS

- a) Current and Proposed Election Procedures/Cost: Sue Westenhaver reported to the Board about a recent meeting with the Camden County Commission regarding election procedures and suggested changes. Camden County Clerk Rowland Todd was unable to attend this meeting due to an upcoming Presidential primary election. Suggested changes included adding compensated election judges to handle the annual election and asking for the absentee ballots to be transported to the location of the annual election for tallying. Don Neuharth made a motion to authorize payment from the General Reserve TCLA Budget to cover costs associated with hiring election judges for the annual election. Jim Cleary seconded the motion. The

motion passed unanimously.

Sue Westenhaver made a motion to authorize payment for a process server to retrieve and deliver absentee ballots from the Morgan County Clerk's office to the location of the annual election. (Camden and Miller County Clerks will make their delivery in person). Fred Dehner seconded the motion. The motion passed unanimously.

- b) The Board was provided with a memo from attorney's Marc Ellinger and Stephanie Bell clarifying multiple questions regarding elections and voting.
- c) A job description for the Executive Director position was provided to the Board for review.
- d) Interim office procedures were discussed at this time. At this time staff feels comfortable remaining in the building if the public is not allowed into the office considering the COVID 19 virus.
- e) The Board discussed items that need to be addressed/reduced in the FY20 TCLA budget. Items that will be suspended are digital advertising, billboards, and Cardinals Radio ads. Russell Burdette made a motion to give Fred Dehner the authority to review expenses and renegotiate contracts to make FY20 TCLA budget reductions. Mark Krantz seconded the motion. The motion passed unanimously.
- f) Jim Cleary made a motion that all sponsored Facebook posts for upcoming events be canceled. Don Neuharth seconded the motion. The motion passed unanimously.
- g) The Board briefly discussed the recent Liverpool Legends concert cancelation. Fred Dehner will contact the band regarding the refund of the deposit.
- h) Jim Cleary made a motion to put a moratorium on all funding requests at this time. Don Neuharth seconded the motion. The motion passed unanimously.
- i) The Board further discussed budget changes that would include suspending public relations services, reducing CVB administration fees, and investigate reserves if needed.

There being no further business to come before the Board, Fred Dehner made a motion to adjourn the TCLA board meeting. Jim Cleary seconded the motion. The motion passed unanimously. The TCLA board meeting ended at 6:08 p.m.