



Lake of the Ozarks Business District of Camden County Rules and Regulations

The following Rules and Regulations for the Camden County Business District have been adopted and are implemented.

1. The Camden County Business District shall be managed by an Advisory Board and operated as a political subdivision.
2. The Advisory Board may consist of seven (7) members, six of whom shall be elected by members of the Camden County Business District's lodging members, which shall be made up of all lodging businesses within the specified district that collect and remit the lodging tax and are registered with the Camden County Collector.
3. The election of the said six (6) members from businesses that collect and remit the lodging tax shall be conducted annually, pursuant to RSMo 67.1175.
4. The Camden County Commission shall appoint a member to serve as the seventh (7th) non-voting, advisory member.
5. There shall be an agreement in place between the Advisory Board, County Collector and the Camden County Commission for the collection and remittance of the tax to the Advisory Board.
6. The tax collected by the County Collector shall be remitted to the Advisory Board of the district not later than thirty (30) days following the end of any calendar quarter.
7. The County Collector shall retain, on behalf of the county, two percent for the cost of collection.
8. It shall be the responsibility of the Advisory Board of the district to enforce the collection of the lodging tax and pay all costs of collection. Written announcements and requests for payment shall originate at the Business District level.
9. A Budget Officer from the Business District level shall be named annually . All bills will be reviewed by the Business District Advisory Board.
10. Bookkeeper prepared checks for invoices shall be dated ON or AFTER the Business District has met and approved payment, not the day the check is cut.
11. One Business District **Advisory Board Member** or Tri County Lodging Association employee may be asked to sign on the Business District's accounts, as a secondary signature to ensure the timely paying of bills in the absence or unavailability of one of the directors.
12. The Business District agrees to allow the presentation for funding requests to occur at the TCLA **Board Meeting** level so that all business districts can hear one presentation simultaneously. This does not prevent the district from individually inviting special events requestors to their business district meeting only.
13. The Camden County Business District protects their lodging members' privacy by not sharing e-mail addresses with solicitors, vendors, other lodging members, or the public at large.

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14. Advisory Board Meeting Attendance-If is it recorded that a director on the Camden Advisory Board has missed three (3) meetings in a calendar year, members of the Camden County Business District Advisory Board, on behalf of membership, shall request the resignation of that board member. The request shall be in writing to the elected representative. The Advisory Board member shall then have the opportunity to make a written appeal to the full advisory board and explain the reasons for being absent. The Advisory Board of Camden Business District, at this discretion, may waive the rule of absenteeism following the appeal. Should the Advisory Board of Camden Business District continue to request the resignation, the representative may appeal to the Camden County lodging members for a vote of yay or nay or, must resign and the Advisory Board shall hold a special election to fill the vacant seat per the guidelines of the Camden Business District Bylaws.

Adopted by the Camden County Business District on 6th day of January 2021.

Revised (added #14) for review and approval on the 25th day of March 2021.